

## 1. Grades communicate each student's progress toward mastery of goals/standards for the course. Grades should not be reduced or inflated due to student behaviors outside of the standards.

- No extra credit will be issued.
- A zero on a summative assessment will only indicate that no attempt was made by the student. OR If a legitimate attempt is made on an assessment, a score of 50% will be the lowest possible grade.
  - Students will be eligible for the 50% floor through timely and consistent completion of practice work and formative assessments.
  - Violations of academic integrity policy will be consequenced by administration in collaboration with the DC/teacher.
- Practice work is a fundamental part of the learning and preparation process and will not be accepted after the due date unless specifically requested by the teacher.
- Evidence of learning (Summative or formative assessments) submitted after the due date cannot be penalized more than a total of 10% and must be submitted within 5 school days after the original due date.
- Posted grades represent the grade that a student would receive if they transferred out of a class today.
- 2. Standards that will be assessed in each unit are clearly communicated to students with indicators of Proficiency.
- Standards to be assessed will be reflected in the course syllabi.
- Daily targets will be communicated to students as a pathway to mastery of standards.
- Students will be informed of the frequency and type of assessments in each unit.

## 3. Teams will establish common expectations, grade calculation practices, and assessments in order to provide consistent communication of student learning.

- Grading calculation practices will be consistent across both high schools.
  - Practice will not exceed 10% of coursework grade.
  - $\circ~$  Final exams/projects will not exceed 15% of the semester grade.
- Grading calculation practices will be consistent across course teams.
  - Grade books will reflect agreed upon categories and percentages.

## Naperville Central High School Grading Beliefs

- Evidence such as summative assessments (type and quantity) will be agreed upon by the course teams. (Evidence category)
- Evidence such as common formative assessments will be agreed upon by the course teams but quantity will be based on student need. (Evidence category)
- Reassessment opportunities will be provided for summative assessments (within the Evidence category) with criteria consistent across the course team.
- IC will be updated weekly at a minimum.
- 4. Students will be provided multiple and varied opportunities to demonstrate mastery of learning standards.
- The purpose of reassessment is to allow students to demonstrate mastery of course standards in which they remain deficient.
- Students will be required to engage in further learning and reassessment when they do not demonstrate sufficient learning of the course essential standards.
- Students who have demonstrated sufficient learning of the essential standards, but scored below 90%, will be allowed reassessment opportunities on summative assessments if they so choose. To be eligible for reassessment, students must
  - Demonstrate readiness for the assessment through timely and consistent completion of practice work and formative assessments.
  - Complete designated learning experiences as assigned by the teacher
- Reassessments MUST be completed within 5 school days of the student receiving feedback unless otherwise determined by the instructor. The reassessment deadline should be communicated in an IC comment.
- Project-based assessments that include multiple opportunities for feedback and improvement in the assessment process will represent multiple attempts and be considered a re-assessment.
- Higher reassessment grades will replace the original assessment score, but will not exceed 90%.
- 5. Effective and timely feedback and grading practices provide students with opportunities to self-assess progress toward learning standards and can enhance a student's ability to achieve the characteristics described in our Mission.
- Meaningful and timely feedback will be communicated and recorded through the Infinite Campus gradebook. Missing assignments (M) should be entered into Infinite Campus on the due date of the assignment.
- Feedback will be used as a tool that assists teachers and students in identifying areas of strength and deficiency, allowing for effective assessment preparation and implementation of interventions.